

**Prevocational Services Individual (1:1)***Independent***Unit of Service: 1 Hour*****Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 22.91	
<b>Total Direct Care Rate</b>	<b>\$ 22.91</b>	91%
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	4.02%	
<b>Hourly Administrative Cost</b>	<b>\$ 0.92</b>	4%
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	10.76%	
<b>Hourly Program Support Cost</b>	<b>\$ 2.47</b>	10%
<b>Incentive Factor</b>	-	N/A
<b>Reduction Factor</b>	0.96	N/A
<b>Rate Per Unit of Service</b>	<b>\$ 25.25</b>	

***Rate Model Components******Productivity Assumptions***

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	1.00
Travel Time to/from and between participants residences	-
Recordkeeping and documentation (outside of direct service time)	1.00
Employer time	0.25
Program coordination/development	1.25
Other Activities	-
Average on-site time; "Billable Hours"	36.50
<b>Productivity Adjustment</b>	<b>1.10</b>

**Prevocational Services Individual (1:1)***Independent***Unit of Service: 1 Hour***Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	16.05	Hourly Wage Rate
	1	÷ Units Per Hour
	1:1	÷ Direct Care Staffing Ratio
\$	16.05	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.10	X Productivity Adjustment
\$	22.91	=Total Direct Care Cost Per Unit

**Prevocational Services Individual (1:2)***Small Group***Unit of Service: 1 Hour*****Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 11.46	
<b>Total Direct Care Rate</b>	<b>\$ 11.46</b>	<b>91%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	4.02%	
<b>Hourly Administrative Cost</b>	<b>\$ 0.46</b>	<b>4%</b>
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	10.76%	
<b>Hourly Program Support Cost</b>	<b>\$ 1.23</b>	<b>10%</b>
<b>Incentive Factor</b>	<b>-</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>0.96</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 12.62</b>	

***Rate Model Components******Productivity Assumptions***

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	1.00
Travel Time to/from and between participants residences	-
Recordkeeping and documentation (outside of direct service time)	1.00
Employer time	0.25
Program coordination/development	1.25
Other Activities	-
Average on-site time; "Billable Hours"	36.50
<b>Productivity Adjustment</b>	<b>1.10</b>

**Prevocational Services Individual (1:2)***Small Group***Unit of Service: 1 Hour***Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	16.05	Hourly Wage Rate
	1	÷ Units Per Hour
	1:2	÷ Direct Care Staffing Ratio
\$	8.03	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.10	X Productivity Adjustment
\$	11.46	=Total Direct Care Cost Per Unit

**Prevocational Services (1:1)***Agency***Unit of Service: 1 Hour*****Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 21.48	
<i>Direct Care Staff Direct Care Supervision Cost Per Unit</i>	\$ 3.02	
<b>Total Direct Care Rate</b>	<b>\$ 24.50</b>	<b>61%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	19.60%	
<b>Hourly Administrative Cost</b>	<b>\$ 4.80</b>	<b>12%</b>
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	10.76%	
<b>Hourly Program Support Cost</b>	<b>\$ 2.64</b>	<b>7%</b>
<b>Incentive Factor</b>	<b>1.26</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>-</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 40.24</b>	

***Rate Model Components******Productivity Assumptions***

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	1.00
Recordkeeping and documentation (outside of direct service time)	0.25
Employer time	1.25
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	36.50
<b>Productivity Adjustment</b>	<b>1.10</b>

**Prevocational Services (1:1)***Agency**Direct Care FTE Factors*

FTE Factors	Total Days	Total Hours (1)	FTE % (2)
Vacation/Personal/Sick/Holiday	17.00	136	
Annual Training	7.00	56	
<b>Total</b>	<b>24.00</b>	<b>192</b>	<b>9%</b>

<b>FTE Factor (3)</b>	<b>1.09</b>
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*Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	13.77	Hourly Wage Rate
	1	÷ Units Per Hour
	1:1	÷ Direct Care Staffing Ratio
\$	13.77	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.09	X FTE Factor
	1.10	X Productivity Adjustment
<b>\$</b>	<b>21.48</b>	<b>=Total Direct Care Cost Per Unit</b>

*Direct Care Supervision Cost Calculation*

Direct Care Supervision Cost Calculation		
\$	17.42	Hourly Wage Rate
	1	÷ Units Per Hour
	1.3028	X Benefits Factor
	1:9	÷ Direct Supervision Span of Control
	1.09	X FTE Factor
	1.10	X Productivity Adjustment
<b>\$</b>	<b>3.02</b>	<b>= Total Direct Care Supervision Cost Per Unit</b>

## Notes:

(1): Total Days X 8 Hours = Total Hours

(2): Total Hours ÷ 2080 = FTE %

(3): 1 + Total FTE % = FTE Factor

**Prevocational Services Small Group (1:2-1:3)***Agency***Unit of Service: 1 Hour*****Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 8.59	
<i>Direct Care Staff Direct Care Supervision Cost Per Unit</i>	\$ 3.02	
<b>Total Direct Care Rate</b>	<b>\$ 11.61</b>	<b>61%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	19.60%	
<b>Hourly Administrative Cost</b>	<b>\$ 2.28</b>	<b>12%</b>
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	10.76%	
<b>Hourly Program Support Cost</b>	<b>\$ 1.25</b>	<b>7%</b>
<b>Incentive Factor</b>	<b>1.26</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>-</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 19.07</b>	

***Rate Model Components******Productivity Assumptions***

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	1.00
Recordkeeping and documentation (outside of direct service time)	0.25
Employer time	1.25
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	36.50
<b>Productivity Adjustment</b>	<b>1.10</b>

## Prevocational Services Small Group (1:2-1:3)

*Agency*

### *Direct Care FTE Factors*

FTE Factors	Total Days	Total Hours (1)	FTE % (2)
Vacation/Personal/Sick/Holiday	17.00	136	
Annual Training	7.00	56	
<b>Total</b>	<b>24.00</b>	<b>192</b>	<b>9%</b>

<b>FTE Factor (3)</b>	<b>1.09</b>
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### *Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	13.77	Hourly Wage Rate
	1	÷ Units Per Hour
	1:3	÷ Direct Care Staffing Ratio
\$	5.51	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.09	X FTE Factor
	1.10	X Productivity Adjustment
<b>\$</b>	<b>8.59</b>	<b>=Total Direct Care Cost Per Unit</b>

### *Direct Care Supervision Cost Calculation*

Direct Care Supervision Cost Calculation		
\$	17.42	Hourly Wage Rate
	1	÷ Units Per Hour
	1.3028	X Benefits Factor
	1:9	÷ Direct Supervision Span of Control
	1.09	X FTE Factor
	1.10	X Productivity Adjustment
<b>\$</b>	<b>3.02</b>	<b>= Total Direct Care Supervision Cost Per Unit</b>

#### Notes:

(1): Total Days X 8 Hours = Total Hours

(2): Total Hours ÷ 2080 = FTE %

(3): 1 + Total FTE % = FTE Factor



**Prevocational Services Large Group (1:4-1:5)***Agency***Unit of Service: 1 Hour*****Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 4.77	
<i>Direct Care Staff Direct Care Supervision Cost Per Unit</i>	\$ 3.02	
<b>Total Direct Care Rate</b>	<b>\$ 7.79</b>	<b>61%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	19.60%	
<b>Hourly Administrative Cost</b>	<b>\$ 1.53</b>	<b>12%</b>
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	10.76%	
<b>Hourly Program Support Cost</b>	<b>\$ 0.84</b>	<b>7%</b>
<b>Incentive Factor</b>	<b>1.26</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>-</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 12.80</b>	

***Rate Model Components******Productivity Assumptions***

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	1.00
Recordkeeping and documentation (outside of direct service time)	0.25
Employer time	1.25
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	36.50
<b>Productivity Adjustment</b>	<b>1.10</b>

## Prevocational Services Large Group (1:4-1:5)

*Agency*

### *Direct Care FTE Factors*

FTE Factors	Total Days	Total Hours (1)	FTE % (2)
Vacation/Personal/Sick/Holiday	17.00	136	
Annual Training	7.00	56	
<b>Total</b>	<b>24.00</b>	<b>192</b>	<b>9%</b>

<b>FTE Factor (3)</b>	<b>1.09</b>
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### *Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	13.77	Hourly Wage Rate
	1	÷ Units Per Hour
	1:5	÷ Direct Care Staffing Ratio
\$	3.06	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.09	X FTE Factor
	1.10	X Productivity Adjustment
<b>\$</b>	<b>4.77</b>	<b>=Total Direct Care Cost Per Unit</b>

### *Direct Care Supervision Cost Calculation*

Direct Care Supervision Cost Calculation		
\$	17.42	Hourly Wage Rate
	1	÷ Units Per Hour
	1.3028	X Benefits Factor
	1:9	÷ Direct Supervision Span of Control
	1.09	X FTE Factor
	1.10	X Productivity Adjustment
<b>\$</b>	<b>3.02</b>	<b>= Total Direct Care Supervision Cost Per Unit</b>

#### Notes:

(1): Total Days X 8 Hours = Total Hours

(2): Total Hours ÷ 2080 = FTE %

(3): 1 + Total FTE % = FTE Factor